

WALTON & WEYBRIDGE REGATTA
May 21st 2016
Instructions to Umpires and Officials

THE START:

START MARSHALL (Red – channel 1): You will be in the WLARC Dory at the end of the upstream jetty of Walton Marina. Key responsibility is for positioning paired crews on the correct station. THESE DO NOT NECESSARILY NEED TO BE IN RACE ORDER.

You have a **CC Co-ordinator on Red-channel 1** who can advise whether crews have boated from start area.

Crews arriving above the start should be directed to turn around the regatta warning board and await your further instructions. Please note that crews are advised in their written instructions that they can paddle above Walton Bridge, but they do so at their own risk as this is beyond the jurisdiction and safety cover of the regatta. Liaise with the Starter's Launch to call crews forward to the start.

START TEAM

There are three officials in the Starter's Launch, **two umpires** and a **timekeeper**.

The dinghy at the start is at the disposal of the Start Team for moving personnel and collecting race updates. It should be noted that the nearest toilets are upstream at Cowey Sale or downstream in The Anglers.

UMPIRE 1A Launch Marshal (Red-channel 1):

Your job is to liaise with the upstream **Start Marshal** and call crews down to the start.

You should aim to have two paired sets of race competitors positioned waiting just above the start launch having passed the crews for the previous race to the Starter. Liaise with CC Co-ordinator

UMPIRE 1B Starter/Umpire 1 (White-channel 2):

Work with Launch Marshal to continuously feed paired crews down past the start launch to position themselves onto the stake-boats.

Following the start you will umpire the first short section of the race before handing over to Umpire 2 stationed on the pier just upstream of Anglers Wharf. Make sure that Umpire 2 is ready to receive a race before starting it. Please check the course is clear of wildfowl before starting a race.

The Start and Launch Marshals may draw your attention to infringements during marshalling or to late arrivals and you should deal with crews robustly, using Official Warnings at your discretion, whilst also being aware that many crews are young juniors who may need some sympathetic guidance.

Start Timekeeper (Blue-channel 3):

Once the Starter takes control of crews on the stake-boats you will need to be ready to perform the timing function. During the Starters 'call-over' prior to starting a race, you are to use your radio to alert the finish timers, stating which RACE NUMBER is about to start. As the Starter starts the race, hold the transmit button open and relay the word "GO" to the finish timer, who then starts a stopwatch.

UMPIRES

UMPIRE 2 (White-channel 2): Stationed on the Environment Agency Pier just upstream of Anglers Wharf. The Regatta has exclusive use of the pier so any spectators or boats attempting to use it can be told to move off. Let Race Control know of any difficulties. You will be handed races soon after the start from the Starter/Umpire 1 and will have jurisdiction until handing over to Umpire 3. Between races please pay attention to crews in the navigation channel and to general river traffic, particularly any coming out from the Surrey jetties above or below The Anglers.

UMPIRE 3 (White-channel 2): You will be stationed on the bank close to Thames Valley Skiff Club where you will be handed races from Umpire 2 and, in turn, will hand them to the Umpire 4. Between races, please pay attention to crews in the navigation channel and to general river traffic, particularly any coming out from the Surrey jetties just below The Anglers.

UMPIRE 4/ (White-channel 2):

You will be stationed in the finishing tent on Miskins' Wharf. You will receive races from Umpire 3 and

have jurisdiction until the race crosses the finish line. In order to issue audible warnings, you have a microphone patched through a speaker stationed 100m upstream pointing towards the finish line. Signal verbally to the Chief Judge if the race finishing is “in order” or carry out any necessary investigation (e.g.hearing a protest) before instructing the Chief Judge of the declared race result.

CO-ORDINATING UMPIRE (White-channel 2)

Situated at the Finish, you represent the full team of umpires, but any change of view has to come from the umpire in whose jurisdiction the situation occurred. If, after a protest, a crew continues to object to a decision or if a protest is made well after crews have finished a race, the matter should be dealt with by the Chair of the Race Committee. Please watch crews as they move beyond the finish line and warn of any potential collision with crews going afloat. Please pay attention to crews in the navigation channel.

CHIEF JUDGE You are to ring a bell or sound a horn as the first crew crosses the line and give the verdict, consulting with the Judge as necessary. The judges shall acknowledge the verbal signal from the Co-ordinating Umpire and take cognisance of any instructions concerning the result. Once the Co-ordinating Umpire’s approval has been given, the judges shall declare the result.

The Judge is to complete a ‘Results Slip’ for every race, removing full sheets from the folder and passing them to the results recorder.

FINISH TIMEKEEPERS (Blue-channel 3): You should start a stopwatch for each race when you hear “GO” over the radio from the Start Timekeeper. On hearing the bell/horn you should stop the stopwatch for that race and record the time, relaying the time verbally to the Judge once a declaration has been made so that the time is recorded on the ‘Results Slip’. You should have three stopwatches to cater for more than one race being on the course at any time.

RACE CONTROL (finish tent)

CHAIR OF RACE COMMITTEE (White-channel 2): Responsible for the commencement of racing, the control of safety launches, suspension and re-starting after an incident, and the handling of any protests not dealt with by the Co-ordinating Umpire.

HEAD OF CONTROL COMMISSION (Red-channel 1) Based in Walton Boat House HCC is assisted by an official nominated to help with duties at the desk and an umpire to be on the raft for random safety checks of boats. HCC may re-direct tasks if he sees fit in order to carry out the functions listed in Section 2 of the Instructions to Competitors. Regatta Control should assist with the progress of the regatta by ensuring that programme alterations, e.g. due to crews scratching, are passed to Race Control.

CC CO-ORDINATOR (Red Channel 1)

Primary role is to keep a note of all crews leaving the start areas and co-ordinate where necessary with Start Marshall and Start Launch. Note time on race sheets that crews pass you.

Also keep a sharp look out for finishing crews and boating crews crossing each other.

RAFT MARSHALL (Red-channel 1): You are to ensure safe practice in the boating area, particularly on the landing stage. Crews are instructed to boat at least 20 minutes before their race and you should check off crews against the Race Order to ensure that crews adhere to this instruction, advising Head CC and Race Control if crews are significantly late or do not turn up.

Please take particular care to tell crews when it is safe to push off from the landing stage so that collisions do not occur with crews finishing a race.

Crews finishing a race must continue to paddle downstream past the landing stage before turning and coming in pointing upstream.

SAFETY

SAFETY CREWS (White-channel 2): MUST be on station 30 minutes before racing starts, one

launch actively patrolling in the navigation channel between the start and The Anglers and one between The Anglers and the finish. You will be referred to as 'Safety Start' and 'Safety Finish'.

THERE MUST ALWAYS BE ONE CREW ON STATION AT ALL TIMES.

RADIOS

· PLEASE MINIMISE RADIO TRAFFIC AT ALL TIMES CONSISTENT WITH GOOD PROTOCOL

There are 3 radio channels:

(Red-channel 1) Regatta network is for marshalling, CC co-ordinator and race updates only.

(White-channel 2) Umpires and Safety- for handing over races and Safety communications.

(Blue-channel 3) Time team only.

When reporting an incident, the following radio protocol shall be used:

- **"Safety, Safety"**;
- Provide description, e.g. **"Capsized sculler"**;
- Provide **specific** location, e.g. **"in front of Umpire 3"**, **"at the finish"**, **"next to The Anglers"**;
- Provide status, either **"Stable"** – sculler conscious and with boat, or **"Urgent assistance required"** – sculler in distress/ unconscious/ not surfaced;
- Keep the message brief and precise; update Race Control as the situation progresses.
- In the event of an incident cease all other radio traffic other than those dealing with the situation.

UMPIRES A few general points:

Please agree with colleagues the point at which races are handed over.

When warning crews we recommend the term 'XXX move towards/away from the towpath' or for junior crews 'XXX harder with left/right blades'.

If you are relieved 'in post', please pass any equipment on to your successor. Otherwise, please return it to Race Control.

Food and refreshment is available on demand to Umpires and officials.

There are large numbers of swans on the Walton Reach, particularly close to The Anglers. We go to considerable lengths to keep the swans out of harm's way, but inevitably, some will get onto the course.

Crews and officials must take all reasonable steps to avoid any collisions with wildfowl and must report collisions if they occur to the Regatta Secretary in Race Control.